

**POSITION AVAILABLE**

The Bureau of Administrative Law Judges, of the Illinois Commerce Commission, is seeking **2** individuals to work as an Administrative Law Judge III. **One position will be located in the Springfield office**, located in Sangamon County, at 527 East Capitol Avenue, Springfield, Illinois 62701. **The other position will be located in our Chicago office**, at 160 North LaSalle, Chicago, Illinois 60601.

**BRIEF DESCRIPTION OF DUTIES**

Handles a variety of cases assigned to the Administrative Law Judges Bureau; prepares for and conducts quasi-judicial hearings involving complex factual and legal issues; analyzes technical issues; holds pre-hearing conferences and conducts hearings, makes written and oral rulings on evidentiary and procedural matters; processes cases, under supervision, in a fair, impartial, professional and expeditious manner; develops and demonstrates qualities of integrity, judicial temperament, thoroughness, and initiative.

**EDUCATION, TRAINING AND EXPERIENCE REQUIRED**

The successful candidate will possess a law degree and a license in good standing to practice law in the State of Illinois; requires two years of legal experience as an attorney, with a preference in public utility or regulatory experience. Requires extensive knowledge of the personal computer and its related software programs and applications. Requires exceptional English oral and written communication skills. This position is subject to Revolving Door restrictions per 5 ILCS 430/5-45(c).

This position is an exempt ICC merit compensation grade 12 position with a salary range of \$4,751 to \$10,890 per month. Salary will be determined based on qualifications.

**To apply**, submit a cover letter, resume, a writing sample, and college transcripts (photocopies or official) via email to **Colette.Smith@illinois.gov** or to: Illinois Commerce Commission, Human Resources Department, 527 East Capitol Avenue, Springfield, Illinois 62701 on or before the close of business (5:00pm) on **August 23, 2024**. Please refer questions concerning this posting to **Colette Smith at (217) 557-4206 (work) 217-720-5690 (cell), or Colette.smith@illinois.gov (e-mail)**.

**Posting Period: July 29, 2024 – August 23, 2024**

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*The ICC regulates Illinois investor-owned electric, natural gas, telephone, water, and sewer companies and is working to bring competition to these industries. In addition, the Commission exercises authority over railroad safety and hazardous materials movement, towing companies operating in the Chicago area, and motor carrier insurance requirements.*

**EQUAL EMPLOYMENT OPPORTUNITY**

**Persons with disabilities are asked to notify the ICC Personnel Office in advance if accommodations are required.**

Documentation to apply to: Illinois Commerce Commission, Human Resources,  
527 East Capitol Avenue, Springfield, Illinois 62701

Telephone (217) 557-4206 • Fax (217) 785-1770 • TDD(“V/TTY”) 888-261-4188 • [www.icc.illinois.gov](http://www.icc.illinois.gov)